

Provincial Agrifoods Assistance Program Agriculture Infrastructure Application 2017-18

Application Deadline: May 12, 2017

**All applications and supporting documentation must be submitted to:
AAP Program Manager
P.O. Box 2006
Corner Brook, NL
A2H 6J8**

Late Applications will be accepted and will be considered subject to availability of program funding.

Under the authority of the Provincial Agrifoods Assistance Program, personal information will be collected for the purpose of administering the program. Personal information may be disclosed to third parties for the purpose of the project assessment, program audit and evaluation.

*For further information on the privacy issues under the Provincial Agrifoods Assistance Program
Please contact (709)729-5726.*



AGRICULTURE INFRASTRUCTURE APPLICATION FORM

Section I:

Name of Individual or Legal Entity: _____

Farm Name: _____

Contact Person: _____

Mailing Address: _____

Postal Code: _____

Email address: _____

Phone Number: _____ Cell Number: _____

Fax Number: _____

This section must be completed in order to receive payments.

1. What is the business structure of your farm? Please check one of the following:
- Sole Proprietorship Partnership Corporation Other

If Partnership, please provide name of partners.

2. If your farm is incorporated, please provide the names of all shareholders:

Shareholder _____ % ownership _____

Name _____

3. For those sole proprietors, partners and shareholders listed above, please provide the names of any other companies in which they have shares and indicate the percentage of ownership.

Shareholder: _____ Company Name: _____

4. For those shareholders/partners listed above, please identify agribusinesses owned/co-owned by spouses of the shareholders/partners.

Spouse _____ Agribusiness _____ % Ownership _____
 Spouse _____ Agribusiness _____ % Ownership _____
 Spouse _____ Agribusiness _____ % Ownership _____

5. Have you or your partner or any of your companies had a loan or other debt written off by the Government of Newfoundland and Labrador in the past 6 years? _____.

If Yes, please include details with your application.

6. How many years have you been farming? _____

Section II:

1. Provide details on cropping acreages in 2016:

Commodity	Acres	Yield/Acre	\$ Value/Acre

2. Do you project any changes in cropping acreages for 2017? If so, please provide details: (additional acreage or change in commodity)

Commodity	Acres

3. Please provide details on greenhouse space utilized in 2016 and projected for 2017.

Commodity	2016 Sq. ft.	2017 Sq. ft.

4. Please provide details on herd/flock size in 2016 and projected in 2017:

Species	2016		2017	
	Number of breeding stock	Number of market animals	Number of breeding stock	Number of market animals

5. Are you producing livestock/poultry for human consumption? Yes. No.

If yes, please identify the name and address of the provincial/federal facility where the livestock/poultry are slaughtered.

Section III:

1. Please select the program objective(s) that your project addresses:

- Secondary Processing/Diversification
 Environmental Stewardship
 Enhance Commercialization and Competitiveness
 Technology Adoption

2. Provide a detailed description of your project and how it meets the needs of your operation.

3. Quantify the growth that you expect to achieve as a result of completing this project. (ie. Increase sales by X units = \$Y)

Section IV:

Please itemize project expenses below:

Equipment Purchase:	Equipment Cost	Freight
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Cost

Building Construction:	_____	
Site Development:	_____	
Other:	_____	
Other:	_____	
Third Party Labour:	_____	
Total Project Costs:		_____

Please complete the funding request detailing all sources of funds:

Total Project Cost:	_____
PAAP Request (max. 50%)	_____
Other Government Program Funding:	_____
Proponent Contribution:	_____

**** Price quotes for buildings, site development and equipment purchases must be attached, otherwise the application will be considered incomplete. ***

Section V:

1. Please provide details on the following for all projects involving construction of a physical structure.

Physical Structure is defined as building construction, building modifications or improvements, greenhouse and infrastructure, and site development.

Funding is not provided for physical structure activities on rented land.

Is the proposed activity on agriculture leased land? Check one: Yes or No

If yes, please list the lease #(s) on which the proposed activity will occur and the name of legal title holder of the lease.

Lease Number: _____ Identify legal title holder of lease: _____
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Lease Number: _____ Identify legal title holder of lease: _____

Please attach a copy of the agriculture land lease(s) to your application.

Is the proposed activity on granted or deeded land? Check one: Yes or No

If yes, please list the grant or deed #(s) on which the proposed activity will occur and the name of legal title holder of the land.

Grant/Deed Number: _____ Identify legal title holder of the land: _____
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Grant/Deed Number: _____ Identify legal title holder of the land: _____
Grant/Deed Number: _____ Identify legal title holder of the land: _____

Please attach a copy of the grant(s) or deed(s) to your application.

Section VI: Farm Map

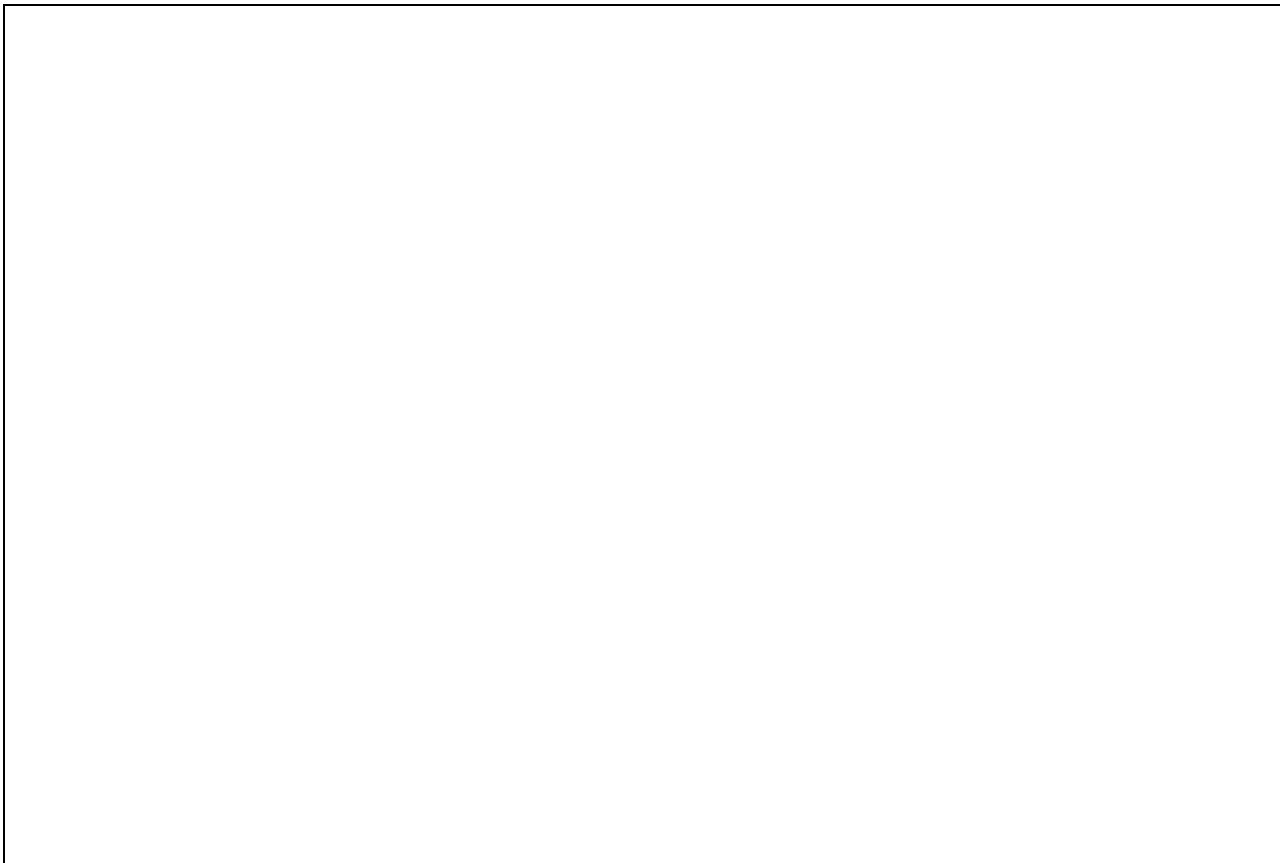
** You must include with your application a farm map, survey or Google Earth image map indicating the location of the proposed physical structures.

All building locations must be located within the property boundaries of the leases, grants or deeds. Any activities outside the property boundaries will not be eligible for funding reimbursement.

Section VII: Floor Plan of Building

Indicate the size and dimensions of any buildings or other physical structures which you are applying for in this application. Building floor plans should include all walls, doors, windows, plumbing, etc.

Land Reference Number: _____

A large empty rectangular box with a black border, intended for drawing a floor plan of a building. The box is currently blank.

Section VIII: Your application must be completed in full and submitted to the PAAP Program Manager at the Department of Fisheries and Land Resources.

Payments made by the Department are subject to the right of Government, under the Financial Administration Act, to set off any amounts owing to it by the applicant. Additionally, the amount of assistance made available to you under this Program may be released as public information under the Access to Information and Protection of Privacy Act.

I certify that the information provided in this document and accompanying documents are complete and accurate.

Applicant's Signature

Date

Applicant's Signature

Date

Applicant's Signature

Date

Can the information provided with this application be used by the Department of Fisheries and Land Resources to develop *cost of production studies* for the Newfoundland and Labrador agriculture industry? Please check box below.

- Yes.
- No.
- I would like to be contacted with additional information.

Please complete the required sections of the application and attach your:

- **Statement of Farming Activity** T-2042 form for non-Agristability/AgrilInvest participants or
- T-1273 Statement A-Harmonized AgriStability and AgrilInvest Program Information and Statement of Farming Activity for Individuals or,
- 2015 or 2016 Harmonized Statement A-for Corporations/Co-operatives and Special Individuals or,
- **For Incorporated entities, Financial Statements prepared by a licensed public accountant for your most recent complete year are required.** If internally prepared statements are submitted, they must be supported by the Corporate Income Tax form, T2, or applicable AgrilInvest/Agristability Program Information forms.
- Applicants may be required to provide verification of farm sales from the Canada Revenue Agency as supporting documentation for their application.
- Applicants seeking to be approved as a New Entrant with sales less than \$15,000 must submit the **New Entrant Information Form** in addition to the Agriculture Infrastructure application form.

Please note: this **Net Worth Statement** may be required for applicants who are sole proprietors or partnerships upon request from the Department of Fisheries and Land Resources.

PRESENT FINANCIAL SITUATION NET WORTH STATEMENT

As of _____, 20____

NAME: _____

FARM ASSETS		FARM LIABILITIES	
Current		Current (year)	
Cash	(A) _____	Operating Credit (Bank, FLB, etc.)	(R) _____
Accounts Receivable	(B) _____	Accounts Payable (Suppliers)	(S) _____
Farm Supplies	(C) _____	TOTAL (R+S)	(T) _____
Market Livestock	(D) _____		
Other _____	(E) _____	Intermediate (1-10 yrs)	
Total (A+B+C+D+E)	(F) _____	Livestock	(U) _____
		Machinery	(V) _____
Intermediate		Other _____	(W) _____
Breeding Livestock	(G) _____	Total (U+V+W)	(X) _____
Machinery	(H) _____		
Other _____	(I) _____	Long Term	
Total (G+H+I)	(J) _____	Buildings	(y) _____
		Land	(z) _____
Fixed		Other	(aa) _____
Buildings	(K) _____	Total (Y+Z+aa)	(bb) _____
Land	(L) _____		
Other _____	(M) _____		
Total (K+L+M)	(N) _____		
Total Farm Assets		Total Farm Liabilities	
Total Assets (F)+(J)+(N)	(O) _____	Total Liabilities (T)+(X)+(bb)	(cc) _____
Non-Farm Assets	(P) _____	Non-Farm Liabilities	(dd) _____
Total Assets (O+P)	(Q) _____	Total Liabilities (cc)+(dd)	(ee) _____
<u>NET WORTH</u>			
Net Worth = Total Assets (Q) - Total Liabilities (ee)			
Net Worth (Q) – (ee) = _____			

Please complete this page for each partner in the business if applicable.

Agriculture Infrastructure Application Checklist

Before you submit your **2017-18** Agriculture Infrastructure application, please check the following list of questions to make sure all of the required documentation is included.

Please check (v) in the box a **yes** or **no** for the following questions.

Is the application signed and signatures dated as per Application - page 7?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Did you attach proof of sales documentation such as financial statements, T-2042 Statement of Farming Activities or Corporate T2 Form as per Application - page 8?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Did you attach documents to show proof of land title - page 5?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Did you include a diagram to show design and size of buildings as per Application - page 6?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Did you include a farm map to show location of the proposed new building on your farm as per Application - page 6?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Did you attach price quotes as per application- page 5?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Applications that are submitted and deemed to be incomplete will be automatically returned to the applicant and may not be reviewed for funding.

Please return this document with your 2017-18 Agriculture Infrastructure Application